



**THE FIFTY-SIXTH SESSION
ESCAP/WMO TYPHOON COMMITTEE
27 FEBRUARY – 1 MARCH 2024
SWISS-GARDEN HOTEL BUKIT BINTANG
KUALA LUMPUR, MALAYSIA**

INFORMATION NOTE FOR PARTICIPANTS

Place and Date

1. The Fifty-Sixth Session of the Typhoon Committee is scheduled to be held at **Swiss-Garden Hotel Bukit Bintang, Kuala Lumpur, Malaysia** from 27 February to 1 March 2024. More details of the meeting venue and location map are provided in Appendix A.
2. The official opening ceremony will be held at 0900 hours on 27 February 2024 at **Hibiscus 1 Grand Ballroom, Swiss-Garden Hotel Bukit Bintang, Kuala Lumpur**.

Registration

3. In order to facilitate the registration process participants are **REQUIRED** to register online at https://bit.ly/escap_TC56 (**RECOMMENDED**) in advance. In case, you **UNABLE** to register online, please send the **Registration Form (Annex V)**.
4. A registration and Information Desk will be located in front of the meeting room (**Hibiscus 1 Grand Ballroom, Swiss-Garden Hotel Bukit Bintang, Kuala Lumpur**). Participants are requested to register and obtain meeting badges between 0830 – 0845 hours, on Tuesday 27 February 2024.
5. Participants who are not able to register on the opening day are requested to do so on the subsequent days to ensure that their name will appear on the list of participants.

Working Language

6. The meeting will be conducted in English and all documentation will be in English only. No interpretation service will be available.

Immigration requirements

7. A valid passport (and visa if applicable) is necessary for all persons entering Malaysia. Visa can be applied from the Embassy of Malaysia in your respective countries or at a nearby country. Latest entry requirements can be obtained from the Embassy of Malaysia in your country or information regarding visa can be obtained from the following website: <https://www.kln.gov.my/>

Electricity

8. The power sockets in Malaysia are of type G. The standard voltage is 240V and the standard frequency is 50Hz. Please bring an extra adaptor if you wish to use your laptops, charge your mobile phone, camera and etc.



Hotel reservation

9. A block reservation has been made in the Swiss-Garden Hotel Bukit Bintang, Kuala Lumpur at special rates.
10. Prices rate are as below:

Room	Rate
Deluxe Single	MYR 400.00 room/night with 1 breakfast (around USD 85/night) *Kindly note the above rates are inclusive the 6% Service Tax and tourism tax (RM10.00 nett per night) for hotel staying foreign guests.

Transportation KLIA/KLIA2 – Swiss-Garden Hotel Bukit Bintang, Kuala Lumpur

11. Pick up Service

Participants are **REQUIRED** to stay at the Swiss-Garden Hotel Bukit Bintang, Kuala Lumpur as the pick-up service will **ONLY** be provided from Kuala Lumpur International Airport/ Kuala Lumpur International Airport 2 (KLIA/KLIA2) to Swiss-Garden Hotel Bukit Bintang, Kuala Lumpur by the organiser.

12. By taxi:

You can book a taxi directly at the airport with taxi fare to the hotel is around MYR100 to MYR150. At the KLIA, taxi services are available at the Level 1, Main Terminal Building while at KLIA2 Transportation Hub located at the Level 1 of the gateway@klia2 mall next to the KLIA2 Main Terminal Building. There are 3 types of taxi services available in KLIA/KLIA2 - namely the Coupon Taxi, Metered Taxi and Premier Taxi. Taxi services are operational 24/7 at the KLIA/KLIA2 airport. The taxi service between 12:00am to 6:00am, there will be an additional 50% fare surcharge.

13. By rail:

- i. KLIA Express (<https://www.kliaekspres.com/>)

KLIA Express starts from KLIA2, stop at KLIA and then runs without stopping to KL Sentral (fare RM55.00)

- ii. KLIA Transit

KLIA Transit starts from KLIA2, Stop at KLIA and 3 other stops then terminates at KL Sentral (fare RM55.00)

(<https://www.kliaekspres.com/products-fares/klia-transit/>)

From KL Sentral, take the Rapid KL-Monorail Line to Hang Tuah Monorail Station. The journey will take about 10 minutes with fare RM2.00. The nearest station to Swiss-Garden Hotel is Hang Tuah Monorail Station, which is about 550 meters and 10 minutes walking distance. Click <https://myrapid.com.my/> for more information. By taxi from KL Sentral will take about 15 minutes (depend on the traffic condition) with fare RM20.00.

Local Weather

14. The climate information for Kuala Lumpur, Malaysia in February and March are as follows:

	Feb	Mar
Mean Daily Minimum Temperature :	24.1°C	24.4°C
Mean Daily Maximum Temperature :	33.3°C	33.6°C
Mean Monthly Rainfall :	212.8mm	306.2mm

The local weather forecasts are also available at the Malaysian Meteorological Department's website <http://www.met.gov.my/>

Local Contact Point

15. For additional information and assistance concerning the registration and local arrangements for The Fifty-Sixth Session of the Typhoon Committee, please contact the Local Secretariat:

	Telephone	E-mail
(i) Ms. Rosita Galang	+ 603-7967 8100	rosita@met.gov.my
(ii) Ms. Nor Zalina Jamian	+ 603-7967 8223	nzalina@met.gov.my
(iii) Ms. Nuraihan Harun	+ 603-7967 8216	nuraihan@met.gov.my

Strategic Planning and International Division
Malaysian Meteorological Department
Jalan Sultan, 46667 Petaling Jaya
Selangor, Malaysia.

Meeting Venue




Swiss-Garden Hotel Bukit Bintang Kuala Lumpur,
 117, Jalan Pudu,
 55100 Kuala Lumpur,
 MALAYSIA
 Phone : 603-21413333
 Website: <https://www.swissgarden.com/kuala-lumpur/>

Location Map

<https://www.google.com/maps/search/Swiss-Garden+Hotel+Bukit+Bintang,+Kuala+Lumpur/@3.143925,101.705447,204m/>



LIST OF RECOMMENDED HOTELS

Hotel names and distance from venue	Contact details for reservation	Deluxe Room per night
 <p>Berjaya Times Square Hotel Kuala Lumpur (15 min walk to venue)</p>	<p>Tel: +603-2117 8000</p> <p>https://www.berjahotel.com/kualalumpur</p>	<p>MYR 443.00 with breakfast</p>
 <p>Hotel Royal Kuala Lumpur (16 min walk to venue)</p>	<p>Tel: +603-2116 2888</p> <p>https://www.hotelroyalkl.com/</p>	<p>MYR 380.00 with breakfast</p>
 <p>Grand Millennium Kuala Lumpur (17 min walk to venue)</p>	<p>Tel: +603-2117 4888</p> <p>https://www.millenniumhotels.com/en/kuala-lumpur/grand-millennium-hotel-kuala-lumpur/</p>	<p>MYR 470.00 with breakfast</p>
 <p>JW Marriott Hotel Kuala Lumpur (20 min walk to venue)</p>	<p>Tel: +603-2715 9000</p> <p>https://www.marriott.com/en-us/hotels/kuldt-jw-marriott-hotel-kuala-lumpur/</p>	<p>RM500.00 with breakfast</p>